

**Charity number: 1120887**

**UCARE (Oxford)**

**Statement of Financial Activities**

**for the year ended**

**31st March 2021**

**Wenn Townsend**

**Chartered Accountants**

**Oxford**

## UCARE (Oxford)

The Trustees of the Charity:

James Mitchell - Chair  
Jay Newport - Treasurer  
David Cranston,  
Lynda Preston  
Ken Heathcote  
Seetal Patel  
Tom Leslie  
Alastair Lamb  
Jeremy Posnansky QC

There are no co-opted trustees

Principal Address:

30 St Giles  
Oxford  
OX1 3LE

## UCARE (Oxford)

### Financial Statements for the year ended 31st March 2021

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## **UCARE (Oxford)**

### **Report of the Trustees for the year ended 31st March 2021**

The Trustees present their report and the financial statements for the period ended 31st March 2021.

#### **Note from the Chairman**

2020 was an incredible year, the likes of which none of us have ever experienced before. Just 18 months ago, none of us would have anticipated the changes that we faced, the knowledge that we have had to develop, the research that has had to happen, and the new language we have had to learn. A huge amount of gratitude is due to the groups that have developed vaccines. As we all know, the Oxford vaccine group has been at the forefront – to have developed a vaccine, tested it and to have it licensed and distributed all within a year is an incredible achievement. We salute them all and thank them from the bottom of our hearts. Over the past year we have all faced many challenges due to COVID 19. As a charity, we have had to cancel all our fundraising events, all our work in the community and to change our ways of working. Going forwards, our team will now continue to run UCARE from their home environment. We are still available to meet up anytime and will be contactable by the same email and phone number, but we have a new postal address, so we would encourage you to look on our website for this and much, much more.

The Trustees have adopted the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" (FRS102) in preparing the annual report and financial statements of the Charity.

#### **Objectives and activities of the Charity**

20% of all newly diagnosed cancers each year will be one of the urological cancers:

- Kidney Cancer – affecting both genders
- Prostate Cancer – affecting men only
- Testicular Cancer – affecting men only
- Bladder Cancer – affecting both genders
- Urological cancers account for 1 in 3 of all cancers in men and 1 in 5 of all cancers in men and women.

UCARE's objects are to promote good health and relieve sickness in relation to the disease of urological cancer and related conditions by: -

- Supporting basic, translational and clinical research into the causes, prevention and treatment of the disease and related conditions
- Developing and evaluating new technologies for the diagnosis and treatment of the disease and related conditions
- Providing equipment and facilities for research, and treatment of the disease and related conditions
- Assisting in the provision of education in the disease and related conditions for medical staff and the general public

#### **2020-21 activities and objectives**

We knew that the measures the Government were going to take to try to bring the virus under control meant that it would greatly affect the income of the charity. Working together we were quickly able to put together processes that would reduce expenditure, while reviewing short- and longer- term strategy. With the support of income from grants we were able to move UCARE forward,

While our aim is to fund the best quality research by bringing together the knowledge and opinions of researchers, clinicians, and allied health professionals to support research and education in urological cancer, we put a temporary stop to fundraising for research. Many research laboratories and benches were closed down by the University and the NHS Trust for safety reasons and during the year we have granted no cost time extensions for many of our pre-existing grant holders.

Our objective during the last year was to focus on our education and awareness objective, review and change the way our service is delivered. We have had to find new ways of fundraising for running our symptom awareness campaigns and encourage people to come forward for cancer screening and care. This has allowed us positive change to take a step further into cancer education and awareness and put a lot of new information on our website. Website statistics show an increase in the daily average of visitors which is encouraging.

## **UCARE (Oxford)**

### **Report of the Trustees for the year ended 31st March 2021**

We have also had to take to social media which is the way that many people engaged during lockdown and statistics of use are encouraging there too.

#### **UCARE funded grants during the financial year**

There has been one grant made to support the creation of educational video/s to be used as a OUH NHS Foundation Trust resource for prostate stratified follow-up with the aim to reduce the number of hospital visits the patient needs to make. The video/s, recorded with specialist nurses, surgeons, oncologists, physiotherapists, dieticians, benefits advisors and counsellors and will cover a range of important topics to enable safe self-management.

#### **Importance of Awareness and Early Detection Work**

Our focus in the last year has been the community awareness role and the way that we can get information to the community with safe and alternative methods. We have altered and adapted significantly since COVID began 15 months ago. We believe that COVID, for all the problems that have been associated it has in many respects been a positive for some of the work that the community team have been able to do. We have been able to look at our strategy, reflect on where we are heading and develop new and innovative digitalized products/ resources. This document highlights the work that we do, that we are currently involved in and how we see it developing in the future.

##### **Prostate stratified Follow up**

We have been given funding to support the development of the prostate stratified follow up pathway at the Oxford University Hospital. We play a role in the development of the pathway and support the building of the resource package that is required for this pathway to be successful. We have close working relationships with the health professional teams and help form what this work will look like and keep it moving to time.

##### **Strategy planning**

This is on a continuum. The community team is always thinking about opportunities and linking with community partners to see where and how our services can support people who need us most.

##### **Learning disability and mental health work improving cancer screening uptake**

The community team have just been awarded a grant to make some video resources for people with mental health and learning disabilities. This is because these groups have been highlighted as groups where people do not come forward to participate in cancer screening programmes and where their knowledge is much lower. By working with and making online videos we hope to see an increase in the uptake of screening services within this group and an improvement in cancer outcomes.

##### **Supportive care packages**

UCARE are delighted to be able to support people with urological cancer with product packages that reduce the side effects of their cancer treatments and add some positivity to their journey at a very difficult time. Fundraising for the packages and liaising with health professionals to ensure they meet need.

##### **Germ Cell Well Being Meeting**

These have been set up specifically for young men with testicular cancer. It educates them on all aspects of physical and mental well-being and provides coping strategies about how to thrive post treatment. These sessions enable the men to meet one another and share experiences. Consider feedback and support improvements to the sessions. Provide a UCARE specific introduction.

##### **Work with other organisations**

Our community nurse organises regular programmes to train, update and support more than 45 carers and volunteers at a local cancer support centre. To continue to build strong relations with them.

##### **National Voice/ TCN work/ NGCG/ Cancer52 [DoYouCUs]**

UCARE sits on the TCN (Testicular Cancer Network) the NGCG (National Germ Cell Group) and the Cancer52 Group. Being part of these collaborations enables UCARE to have a stronger patient voice nationally and to lobby parliament to make significant changes that benefit our patients.

## **UCARE (Oxford)**

### **Report of the Trustees for the year ended 31st March 2021**

#### **Community presentations**

Our work in the community has had to be put on hold temporarily but as restrictions ease, we continue to look out for community presentation opportunities and meet requests as required.

The team are often asked to give talks and presentations to vulnerable groups and professionals, including in the last few months, Bucks County Council Health and Safety meeting, Better Living Day for people with autism, Friends of Renal Oncology support groups, Bladder Support Group, BCC Transport Workers Day and schools.

#### **Online Information series**

During the past year we have looked at new ways to give information and received funding for and have created a series of online information videos: Cancer A-Z (for volunteer education), Taking Back Control (health and well-being video) and Fatigue Management (Symptom control/ self-management video). They are free resources for people with cancer and provide simple coping strategies that can be used regularly to improve their lives after a cancer diagnosis. They can be accessed from the comfort of the patient's home and are full of useful information. The use of online videos has enabled us to increase our reach significantly across the country. We would like to continue to build this library of resources.

#### **The future:**

We will continue to research and evaluate current trends and working out how we can incorporate this information to our strategy planning. Cancer is ever changing as are the priorities so we continually look for new innovative ways of working to get our message out there.

- 👤 Review our written and internet resources and ensure they are up to date.
- 👤 Review and add resources as required
- 👤 Liaise with support groups
- 👤 Start to arrange events where cancer patients and their families can attend a day of interactive talks from professionals involved in the support of patients during their cancer journey/ networking of health professionals.

#### **Public benefit**

The Trustees have complied with the duty in section 17 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission.

#### **Structure, governance and management**

UCARE (Oxford) was registered with the Charity Commission on 18th September 2007.

Registered Number 1120887

The Charity is governed by the Trustees who meet 5 times a year to decide on the fundraising strategy and the allocation of funds to medical projects in line with the objects of the Charity, but collectively and individually also available on an ad hoc basis for advice and decision taking.

#### **Staff**

The Charity employs one full time member of staff - a Senior Executive with a diverse skill mix and job description, who is managed by the Trustees. The Trustees are grateful for the outstanding work that they do.

Community & Awareness Nurse continues to be funded by fundraising and Trust & Foundation Applications.

## UCARE (Oxford)

### Report of the Trustees for the year ended 31st March 2021

The Charity is advised of appropriate medical projects by a Scientific Advisory Committee consisting of

- **David Cranston**  
Representing Trustees and Academic Urology interests  
[David's profile on the Nuffield Department of Surgical Sciences website](#)
- **Tim Humphrey**  
Chromosome Integrity Group Leader [joined 2012]  
[Tim's profile on the Oxford Institute for Radiation Oncology website](#)
- **Val Macaulay**  
Representing Uro-oncology basic science interest  
[Val's profile on the Department of Oncology website](#)
- **Professor Ian Mills**  
Representing biological drivers for prostate cancer [joined 2018]  
[Ian's profile on the Nuffield Department of Surgical Sciences website](#)
- **Andy Protheroe**  
Consultant Uro Oncologist  
[Andy's profile on the Oxford Urology Associates website](#)
- **Richard Bryant**  
[Richard's profile on the Nuffield Department of Surgical Sciences website](#)

#### Investment powers

Trustees have the power to deposit or invest funds in any manner (but to invest only after obtaining such advice from a financial expert as the Trustees consider necessary and having regard to the suitability of investments and the need for diversification).

#### Organisational Structure

The Board of Trustees is responsible for setting the strategic objectives of UCARE and for directing the staff. The Senior Executive supports and advises the Trustees on its activities. The Senior Executive is fully accountable for achieving, subject to the limitations set by the Trustees, for achieving objectives set by the Trustees. The Senior Executive is supported by a part-time Charity Officer.

#### Volunteers, Ambassadors, Patient Advocates and Patrons

From time to time UCARE is able to call on the help of volunteers for running events etc., and UCARE acknowledges their extremely valuable contribution made by them and thank them for their commitment. We also value the huge contribution made by our Patrons, Ambassadors and Patient Advocates who network on our behalf. We also acknowledge the support of health and business professionals who provide pro-bono advice across a range of activities.

#### Looking forward

##### Plans for future periods

The COVID 19 pandemic has brought difficult times for many charities, but we feel that our response has been positive. Smaller charities have an energy and innovative spirit and have the ability to make changes quickly. UK statistics show that one in two people will be diagnosed with cancer in their life time, and surveys are suggesting that half the people with cancer signs and symptoms did not contact their GP during the first pandemic wave. Therefore the voice of UCARE has never been more important.

## UCARE (Oxford)

### Report of the Trustees for the year ended 31st March 2021

Through our membership and collaborations, our aim is to raise the awareness of urological cancers. Our membership with **Cancer52** allows us to raise the profile of rare or less common cancers. Despite the name, rare and less common cancers account for nearly half of new cancer diagnoses. When we talk about 'rare and less common cancers' we actually mean all cancers beyond the four most common cancers which are breast, prostate, lung and bowel. What is surprising for many people is that 'rare and less common cancers' actually account for nearly half of all new cancer diagnoses and over half of cancer-related deaths. So many are in fact not that rare at all. It is always true with cancer that early diagnosis is key. Rare and less common cancers can present themselves in a variety of ways. Through Cancer52 we are part of an initiative called '**Do You C Us?**' which aims to raise awareness of the unique challenges faced by those living with rare and less common cancers and amplify their voice – we need to ensure all cancers are 'seen' as early as possible.

Research still remains high on our agenda with the goal of personalised cancer care for patients. However, the past year has been one of change and challenges due to the COVID 19 pandemic. Much of our income comes from fundraising events and to cancel all our fundraising activity meant that the vital funds did not come in for research. Fundraising for research will continue when it is safe and prudent to do so.

We will continue to fulfil our stated objectives and the trustees will continue to review strategy to deliver in the best and safest way. We will continue to raise awareness for urological cancers, and explore additional ways to increase our income to enable us to have a solid income stream to meet our established work and allow new work to begin. Critical to this is to find ways of bringing in core costs.

#### **Review of transactions and financial position (including reserves policy)**

Fundraising has raised £96,403 (2020: £86,586).

The Charity has made grants during the year totalling £32,839 (2020: £62,053).

Costs of raising income were £38,956 (2020: £47,128) of which £198 (2020: £11,796) were direct costs of holding events.

A proportion of funds raised have been used to cover running costs and to ensure that the structure of the organisation is able to deliver an ambitious fund raising strategy.

Charitable grants are typically fully paid out 12-24 months after they have been awarded. Unpaid grants at the year-end totalled £14,505 (2020: £27,916). Taking this into account, the Trustees feel that unrestricted reserves of £6,188 although do not meet with our reserve policy, are adequate given the current circumstances we find ourselves in the last quarter of this financial year and reflected in the Plans for the Future section.

The trustees have turned to Charity Commission who understand that many charities are currently very concerned about their financial position. We have taken guidance and the UCARE trustees will consider what are their short, medium and longer term priorities, and see if they need to amend their financial planning given their current situation. Trustees are encouraged in particular to think about whether or not certain projects, spends or activities can be stopped or delayed in order to focus on essential spending if they are facing financial challenges at this time.

Reserves may be spent to help cope with unexpected events like those unfolding in this financial year. All decisions on such financial matters will be taken collectively, and significant decisions and action points noted in writing and in our strategic plan for moving forward.

Funds in hand at the year-end amounted to £29,599 (2020: £19,739) of which £6,323 (2020: £10,776) are unrestricted.

#### **Fundraising activities and raising awareness of UCARE**

UCARE recognises the need for efficient prevention and early diagnosis strategies and future developments include the building on raising awareness of the charity, and building on the marketing and PR using the special tulip associated with our logo. Raising awareness and raising funds is normally done through organised events and taking our work into the community - the initiative being that all donations are buying hope, buying time and buying better futures for all those touched by urological cancer.



## UCARE (Oxford)

### Report of the Trustees (continued) for the year ended 31st March 2021

UCARE depends on the committed support of our donors, volunteers and advisers. All our supporters make a real difference by getting involved with UCARE. **Fundraising activities** by supporters have dropped considerably in the last 18 months, but historically include numerous sponsored events including marathons and other challenges; collections; charity of the year for many organisations, and kind donations made by our supporters, for which we are very grateful and details are shown on our website at [www.ucare-oxford.org.uk](http://www.ucare-oxford.org.uk). UCARE organised fundraising events include a 2 yearly gala dinner; promotion of the UCARE tulip; and the annual UCARE golf day.

The Trustees wish to acknowledge formally the tremendous efforts of staff, our Patrons and volunteers in achieving so much during this difficult year.

Our grateful thanks to all Trusts and Foundations who have made grants to UCARE throughout the year.

#### **Risk assessment and review**

The Trustees must establish any foreseeable risk faced by UCARE and where appropriate take measures to mitigate these risks. The most significant risk identified to UCARE was the Government response to the pandemic in lockdown. Cancelling all fundraising events and ability to get to the community we serve, we knew would severely affect funding research and raising awareness and our obligations to running the charity. The Trustees were satisfied that systems and discussions were in place to monitor and mitigate these risks and it was under constant review. Adequate unrestricted reserves were maintained to dissolve the charity if became necessary and financial review was be undertaken constantly.

The Charity has taken out Employers Liability Insurance, Public Liability Insurance and Trustees Indemnity Insurance. Risk assessments are undertaken and at hand for fundraising activities and information to fundraisers 'to keep it safe' and our fundraising code of conduct is available in our fundraising information.

Commitments to project funding are only ever on the basis that income has been or can adequately be secured by UCARE.

The reserves policy enables the Charity to wind up without consequential loss if necessary.

Appropriate accounting and financial controls are in place.

UCARE is a member of the Fundraising Regulator <https://www.fundraisingregulator.org.uk>  
UCARE can be found on the Charity Commission web site [www.charitycommission.gov.uk](http://www.charitycommission.gov.uk)

#### **Trustees' responsibilities**

Laws applicable to Charities in England and Wales require the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Charity and of the surplus or deficit of the Charity for that period. In preparing those financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed subject to any material departures disclosed and explained in the financial statements, and;
- prepare the financial statements on a going concern basis unless it is inappropriate to presume that the Society will continue.

The Trustees are responsible for keeping proper accounting records, which disclose with reasonable accuracy at any time the financial position of the Charity. They are also responsible for safeguarding the assets of the Charity and hence of taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees collectively ensure they have the correct skill mix to be responsible and accountable for ensuring the Charity complies with its obligations.

## UCARE (Oxford)

### Report of the Trustees (continued) for the year ended 31st March 2021

#### The Trustees

James Mitchell, Chairman  
David Cranston, MBChB D.Phil FRCS (Eng) FRCS (Ed)  
Anthony Henman (resigned June 2020)  
Lynda Preston  
Andrew Protheroe, MB BS FRCP PhD (resigned June 2020)  
Ken Heathcote  
Seetal Patel  
Dr Valentine Macaulay (resigned June 2020)  
Tom Leslie  
Jay Newport  
Alastair Lamb  
Jeremy Posnansky QC


Other than as stated, the Trustees set out above have held office for the period from 1st April 2020 to the date of this report.

#### Trustee appointment, induction and training

New Trustees are recruited through a range of networks and are invited to a board meeting to understand the role of Trusteeship as well as to get a general knowledge of the role and the charity's activities. Appointments are made by the Board of Trustees giving proper regard to the range of skills and experience needed to govern the charity. On appointment, Trustees are invited to meet with the Senior Executive for a process of discussion and induction, provided with copies of the Trust Deed, annual reports and other relevant material. On-going advice is thereafter provided by the Senior Executive and Trustees as appropriate.

Approved by the Trustees on ..... 28<sup>th</sup> July ..... 2021 and signed on its behalf by

  
James Mitchell

  
Jay Newport

## UCARE (Oxford)

### Independent Examiner's Report to the Trustees of UCARE (Oxford)

I report on the accounts of the Charity for the year ended 31st March 2021 which are set out on page 9 to 15.

#### Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the Charities Act) and that an independent examination is needed. It is my responsibility to:

- examine the accounts under section 145 of the Charities Act 2011;
- follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the Charities Act 2011; and
- state whether particular matters have come to my attention.

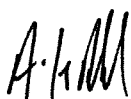
#### Basis of independent examiner's statement

My examination was carried out in accordance with General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below:

#### Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- 1 which gives me reasonable cause to believe that, in any material respect, the requirements:
  - to keep accounting records in accordance with section 130 of the Charities Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act 2011 have not been met; or
- 2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Mr Ajay Bahl BA BFP FCA  
Partner  
Wenn Townsend  
Chartered Accountants  
Oxford

28th July ..... 2021

UCARE (Oxford)

Statement of Financial Activities  
for the year ended 31st March 2021

Note

Incoming resources		2021 Restricted £	2021 Unrestricted £	2021 Total £	2020 Restricted £	2020 Unrestricted £	2020 Total £
Donations and legacies	3	47,152	49,251	96,403	40,588	45,998	86,586
Income from investments		-	1	1	-	82	82
<b>Total income</b>		<u>47,152</u>	<u>49,252</u>	<u>96,404</u>	<u>40,588</u>	<u>46,080</u>	<u>86,668</u>
<b>Expenditure</b>							
Expenditure on raising funds	5	-	38,956	38,956	-	47,128	47,128
Expenditure on charitable activities	4	32,839	14,749	47,588	17,680	82,772	100,452
<b>Total expenditure</b>		<u>32,839</u>	<u>53,705</u>	<u>86,544</u>	<u>17,680</u>	<u>129,900</u>	<u>147,580</u>
Net income/(expenditure)		14,313	(4,453)	9,860	22,908	(83,820)	(60,912)
Transfer between funds		-	-	-	(17,100)	17,100	-
<b>Net movement in funds</b>		<u>14,313</u>	<u>(4,453)</u>	<u>9,860</u>	<u>5,808</u>	<u>(66,720)</u>	<u>(60,912)</u>
<b>Reconciliation of funds</b>							
Total funds brought forward		8,963	10,776	19,739	3,155	77,496	80,651
Total funds carried forward		<u>23,276</u>	<u>6,323</u>	<u>29,599</u>	<u>8,963</u>	<u>10,776</u>	<u>19,739</u>


The notes on pages 11 to 15 form part of these accounts.


# UCARE (Oxford)

## Balance Sheet as at 31st March 2021

Note	2021 Restricted £	2021 Unrestricted £	2021 Total £	2020 Restricted £	2020 Unrestricted £	2020 Total £
<b>Fixed assets</b>						
Tangible assets	-	418	418	-	522	522
<b>Current assets</b>						
Stock	-	2,320	2,320	-	2,320	2,320
Cash at bank and in hand	29,776	13,128	42,904	8,963	35,140	44,103
Debtors	-	262	262	-	3,050	3,050
<b>10</b>	<u>29,776</u>	<u>15,710</u>	<u>45,486</u>	<u>8,963</u>	<u>40,510</u>	<u>49,473</u>
<b>Current liabilities</b>						
Creditors – due within one year	6,500	9,805	16,305	-	30,256	30,256
<b>11</b>	<u>23,276</u>	<u>5,905</u>	<u>29,181</u>	<u>8,963</u>	<u>10,254</u>	<u>19,217</u>
<b>Net current assets</b>	<u>23,276</u>	<u>6,323</u>	<u>29,599</u>	<u>8,963</u>	<u>10,776</u>	<u>19,739</u>
<b>Net assets</b>						
<b>Funds</b>						
Unrestricted	-	6,323	6,323	-	10,776	10,776
Restricted	23,276	-	23,276	8,963	-	8,963
<b>12</b>	<u>23,276</u>	<u>6,323</u>	<u>29,599</u>	<u>8,963</u>	<u>10,776</u>	<u>19,739</u>

The accounts were approved at a meeting of the Trustees on 28<sup>th</sup> July 2021

  
Jay Newport  
Trustee

  
James Mitchell  
Trustee

The notes on pages 11 to 15 form part of these accounts

## UCARE (Oxford)

### Notes to the Financial Statements for the year 31st March 2021

#### 1. Basis of preparation

- a) The charity constitutes a public benefit entity as defined by FRS 102. These accounts have been prepared on an accruals basis and include income and expenditure as they are earned or incurred, rather than as cash is received or paid. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland issued in October 2019, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the Charities Act 2011, and UK Generally Accepted Accounting Practice.
- b) The accounts are drawn up under the historical cost convention. Significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years present unless otherwise stated. The financial statements are presented in sterling which is the functional currency of the charity and rounded to the nearest £1.
- c) The Charity is a charitable institution with exemption from taxation under section 505 of the Income and Corporation Taxes Act 1988.
- d) The Charity is exempt from the requirement to prepare a cash flow statement.
- e) The financial statements have been prepared on a going concern basis as the trustees believe that no material uncertainties exist. The trustees have considered the level of funds held and the expected level of income and expenditure for the next 12 months which indicate that the charity will be able to continue as a going concern.

#### 2. Accounting policies

##### a) Allocation of costs to resources expended

Specific items of expenditure are attributed to the appropriate category, of:

- Cost of generating donations and legacies. These are the costs associated with generating voluntary incoming resources from all sources other than undertaking charitable activities.
- Charitable activities. These are the resources applied by the Charity in undertaking its work to meet its charitable objectives.
- Governance costs. These are costs that relate to the general running of the charity. The governance costs of the Charity are primarily associated with constitutional and statutory requirements. These are included under charitable costs.
- Support costs such as postage and stationery have been allocated to activity cost categories on a consistent basis.

##### b) Fund accounting

The Charity mainly holds unrestricted funds which can be used in accordance with the charitable objectives of the charity and at the discretion of the trustees.

The Charity did receive grants and donations which must be used for specific purposes. As at the year end the balance on restricted funds was £23,276 (2020: £8,963).

##### c) Tangible assets

Tangible assets are stated in the balance sheet at cost, less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

The cost of tangible assets includes directly attributable incremental costs incurred in the acquisition and installation.

**Notes to the Financial Statements  
for the year 31st March 2021**

.....continued

**2. Accounting policies (continued)**

**c) Tangible assets (continued)**

**Depreciation**

Depreciation is charged so as to write off the cost of assets, other than land and properties under construction over their estimated useful lives, as follows:

<b>Asset Class</b>	<b>Depreciation rate and method</b>
Computers	20% straight line

**e) Grants payable**

The grants payable are payments made to third parties in the furtherance of the charitable objectives of the Charity. Grants are accounted for when the scientific advisory committee have approved the grant and the recipient has a reasonable expectation that they will receive the grant and any condition attaching to the grant is outside the control of the Charity.

**f) Pensions**

The Charity makes contributions to a pension scheme held by its employee. The costs of contributions are written off in the year they are payable.

**3. Income from donations and legacies**

	<b>Restricted 2021 £</b>	<b>Unrestricted 2021 £</b>	<b>Total 2021 £</b>	<b>Total 2020 £</b>
Donations (including gift aid)	46,986	15,518	62,504	57,595
Legacy	-	1,749	1,749	548
Mail shot	-	2,183	2,183	215
Events	166	3,791	3,957	28,228
Grants – Government Job Retention Scheme	-	26,010	26,010	-
	<u>47,152</u>	<u>49,251</u>	<u>96,403</u>	<u>86,586</u>

Included within the 2020 figures are restricted donations of £40,588.

**4. Charitable activities**

The Charity undertook the following charitable activities. The Charity did not undertake some of the activities directly, but met its charitable purpose by making grants to organisations that met the charitable objectives of the charity.

**Programme/Event**

	<b>Restricted 2021 £</b>	<b>Unrestricted 2021 £</b>	<b>Total 2021 £</b>	<b>Total 2020 £</b>
Bladder cancer	-	-	-	14,980
Prostate cancer	-	-	-	19,893
Kidney cancer	-	-	-	9,500
Governance costs (see note 6)	-	5,238	5,238	2,188
Urology related cancer education	26,339	-	26,339	17,680
Support	-	9,511	9,511	36,211
OUH NHS Foundation Trust	6,500	-	6,500	-
	<u>32,839</u>	<u>14,749</u>	<u>47,588</u>	<u>100,452</u>

UCARE (Oxford)

Notes to the Financial Statements  
for the year 31st March 2021

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4. Charitable activities (continued)

Included within the 2020 figures are the following restricted items:

Urology related cancer education £17,680

5. Expenditure on raising funds

	Restricted 2021 £	Unrestricted 2021 £	Total 2021 £	Total 2020 £
Mail shot costs	-	1,473	1,473	666
Events	-	198	198	11,796
Support costs	-	37,285	37,285	34,666
	-	38,956	38,956	47,128

6. Governance costs

	Restricted 2021 £	Unrestricted 2021 £	Total 2021 £	Total 2020 £
Independent review of accounts	-	1,720	1,720	1,974
Legal and professional fees	-	1,140	1,140	214
Support (including computer costs)	-	2,378	2,378	-
	-	5,238	5,238	2,188

Governance costs are included under Charitable activities.

7. Support costs

Support costs, consisting of office costs of the charity including staff salaries are split between grant making, governance and expenditure on raising funds on the estimated time spent on each activity.

	Basis of apportionment	Charitable activity £	Raising funds £	Governance costs £
Office costs	Work due	2,117	8,469	530
Salaries and administrative support	Work due	7,394	28,816	1,848
Total resources expended		9,511	37,285	2,378



**UCARE (Oxford)**

**Notes to the Financial Statements  
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**8. Analysis of employee costs**

	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
Salaries	36,549	49,700
Social security costs	685	1,470
Pension	1,284	2,201
	<u>38,518</u>	<u>53,371</u>

No employee received emoluments of over £60,000 in the year (2020: £Nil).

**9. Trustees and key management personnel remuneration and expenses**

The trustees neither received nor waived any remuneration during the year (2020: £Nil).

The total amount of employee benefit received by key management personnel is £37,833 (2020: £51,901). Due to the size of the charity the trustees consider all staff members to be key employees.

During 2020/21 the charity employed one member of staff full-time and one staff member part-time, until July 2020.

**10. Debtors**

	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
Gift Aid	262	2,375
Prepayments	-	675
	<u>262</u>	<u>3,050</u>

**11. Creditors due within one year**

	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
Other taxes and social security	-	460
Accruals	1,800	1,880
Grants payable	14,505	27,916
	<u>16,305</u>	<u>30,256</u>

**Movement in recognised grant commitments during the year**

	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
Grant commitments charged to the SOFA	839,293	832,793
Grants paid	(824,788)	(804,877)
Amount of grant commitments recognised at 31st March	<u>14,505</u>	<u>27,916</u>

UCARE (Oxford)

Notes to the Financial Statements  
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12. Restricted fund

Current year	At 1st April 2020	Incoming resources	Outgoing resources	At 31st March 2021
	£	£	£	£
Community Awareness project	8,036	37,716	(26,339)	19,413
Prostate cancer	500	2,936	-	3,436
Ian Kirkham Fellowship	1,100	-	-	1,100
Kidney cancer	100	-	-	100
Testicular cancer	(773)	-	-	(773)
OUH NHS Foundation Trust	-	6,500	(6,500)	-
	<u>8,963</u>	<u>47,152</u>	<u>(32,839)</u>	<u>23,276</u>

Prior year

	At 1st April 2019	Incoming resources	Outgoing resources	Transfer	At 31st March 2020
	£	£	£		£
Community Awareness project	2,228	23,488	(17,680)	-	8,036
Prostate cancer	500	-	-	-	500
Ian Kirkham Fellowship	1,100	-	-	-	1,100
Kidney cancer	100	-	-	-	100
Testicular cancer	(773)	-	-	-	(773)
HIFU	-	17,100	-	(17,100)	-
	<u>3,155</u>	<u>40,588</u>	<u>(17,680)</u>	<u>(17,100)</u>	<u>8,963</u>